

BY SPEED POST

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Indian Institute of Remote Sensing
INDIAN SPACE RESEARCH ORGANISATION
Department of Space, Govt. of India
4, Kalidas Road, Post Box No. 135
DEHRA DUN-248 001

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PURCHASE DEPARTMENT

Tender Enquiry No : IIRS/PandS/MPR-

M/s

Date

Due Date

at 1500 hrs.

Kindly submit your quotations in a sealed envelope superscribed with Enquiry No. due date for the supply of the following as per terms conditions mentioned below.

SI No	Material Description	Unit	Qty
1	Xerox Paper Ream, Size: A/4, 75 gsm Colour: White Make: JK Copier Plus	Reams	100

Terms and Conditions :

1. Material should be delivered at IIRS.
2. Payment will be made within 30 days from date of receipt of supply and acceptance of the material for orders value upto Rs. 2.0 lakhs.
3. We cannot furnish Form C/D. Please indicate the applicable percentage of Trade tax/VAT in your quotation, if applicable. Otherwise the quoted rate will be considered as inclusive of all taxes.
4. Clearly mention the Make/Brand of the item in your quotation. Please enclosed the Authorization Certificate from the principal of the quoted Make/Model along with the quotation.
5. Also clearly mention the exact delivery period and validity of your offer shall be min. 60 days.

Purchase and Stores Officer
Indian Institute of Remote Sensing

Please See Our Web Site :- "www.irs.gov.in" for all tenders

(Signature)
5/9/13

Handwritten notes:
5/9/13
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