

**GOVERNMENT OF INDIA
DEPARTMENT OF SPACE
INDIAN INSTITUTE OF REMOTE SENSING
IIRS
DEHRADUN
PURCHASE & STORES
INVITATION TO TENDER**

Ph No: 0135 - 2524317
Fax 0135 - 2528041
Email: pns@iirs.gov.in

Date :20/05/2013

M/s

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Our Ref No : GIPP 2013-000085-01

Tender Due: 15:00 Hrs ISTon 04/06/2013

Dear Sirs,

Please submit your sealed quotation , in the Tender Form enclosed here along with the descriptive catalogues / pamphlets /literature ,superscribed with Our Ref.No. and Due Date for the supply of the following items as per the terms & conditions mentioned in Annexure(Form No:)

S.No.	Description of Items with Specifications	Unit	Quantity
1	FSMA OF MODI XEROX PHOTOCOPIER, MODEL: 5834 (PERIOD: 01 YEAR)	JOB	1

DELIVERY AT: IIRS

MODE OF DESPATCH ON SITE


DUTY EXEMPTIONS

SPECIAL INSTRUCTIONS NIL

SPECIFIC TERMS

SPECIAL TERMS & CONDITIONS:

1. Maintenance charges of Xerox Machine shall be borne by the company.
2. Paper shall be provided by IIRS.
3. Please quote your rate for rent/hiring charges of Xerox Machine per month basis with copy charges and other charges, if any applicable.
4. Please enclose the leaflet/ catalogue of your machine with your quotation without fail. 5. Exact quantity will be decided at the time of placing of order. .


P.GOPALAKRISHNAN
PURS. & STORES OFFICER
For and on behalf of the President of India
The Purchaser

e/c

TERMS & CONDITIONS:

1. Please quote your rate per month basis.
2. Payment will be made on monthly basis subject to production of satisfactory performance report by the user department on the bill.
3. IIRS will have no liability whatsoever in case of any mis-happening to the workforce deployed by the contractor.
4. The contractor will be bound to observe all Labour Rules.
5. Contract shall be cancelled at any time, if the quality of the work is not found to be satisfactory and the loss has to be born by the contractor.
6. Contract can be extended by one more year, if the services found satisfactory during the current year.
7. Please enclose the proof having executed such kind of job in any Govt. / Semi-Govt. Organization.