

**GOVERNMENT OF INDIA
DEPARTMENT OF SPACE
INDIAN INSTITUTE OF REMOTE SENSING
IIRS
DEHRADUN
PURCHASE & STORES
INVITATION TO TENDER**

Ph No: 0135 - 2524317
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Email: pns@iirs.gov.in

Date :20/05/2013

Our Ref No : GIRS 2013-000108-01

Tender Due: 15:00 Hrs IST on 18/06/2013

M/s

00003-

Dear Sirs,

Please submit your sealed quotation , in the Tender Form enclosed here along with the descriptive catalogues / pamphlets / literature ,superscribed with Our Ref.No. and Due Date for the supply of the following items as per the terms & conditions mentioned in Annexure(Form No:)

S.No.	Description of Items with Specifications	Unit	Quantity
1	SUPPLY AND INSTALLATION OF EPABX MACHINE , MAKE: AVAYA / SIEMENS / CORAL TELECOM / ERICSSON / PANASONIC (ALL DETAILED SPECIFICATION AS PER ANNEXURE - I ,II, III, & IV) TWO PART BID	NOS	1


DELIVERY AT: IIRS

MODE OF DESPATCH DOOR DLVRY

DUTY EXEMPTIONS

SPECIAL INSTRUCTIONS NIL

SPECIFIC TERMS


P.GOPALAKRISHNAN
PURS. & STORES OFFICER
For and on behalf of the President of India
The Purchaser

TERMS & CONDITIONS:

1. Material should be delivered & installed at IIRS.
2. Payment will be made within 30 days from date of receipt of supply and acceptance of the material for orders value upto Rs. 2.0 lakhs. For order value above 2.0 lakhs, 90% payment within 30 days and 10% against Bank Guarantee for the warranty period.
3. We cannot furnish Form C/D. Please indicate the applicable percentage of Trade tax / VAT in your quotation, if applicable. Otherwise the quoted rate will be considered as inclusive of all taxes.
4. Clearly mention the Make/Brand of the item in your quotation. Please enclosed the Authorization Certificate from the principal of the quoted Make/Model along with the quotation.
5. Also clearly mention the exact delivery period and validity of your offer shall be min. 60 days.

Technical Specification of EPABX for IIRS

EPABX Machine: IP Ready Communication Platform PCM/TDM, ISDN BRI, PRI System to connect 01 PRI Lines, 10 P&T, 08 Digital Extension and 300 Analog Extension. Expandable further for Digital and Analog Extensions

Having features like:

- 1) Auto Attendant: for P&T Lines only
- 2) Integrated Voice Message
- 3) CLI on Analog and Digital trunks and Extension
- 4) CSTA/TAPI: to connect PC with telephone instrument
- 5) DECT Connectivity Compatible
- 6) VoIP /IP Phone connectivity: IP Gateway Card
- 7) Voice Networking
- 8) Ready platform for implementing Unified Communication (UC) Applications like; **Availability**-enables users to set their presence status, **communication portal**-access to the entire range of communication, **my attendant PC attendant console** – a single screen shows incoming calls, queued calls and presence status of all staff, **voice mail**-record important telephone calls, integrating Mobile phone, FAX, Email facility through EPABX etc:
- 9) All basic features like CALL BACK, CALL FORWARD, DID, FOLLOW ME, GROUP CALL PICKUP etc:
- 10) Conference Bridge with PRI (30 Channels) with PC/Server: Virtual room for tele-conferencing, while adding or removing any number of persons during teleconferencing
- 11) With Hot Stand By On Power Supply
- 12) Two consoles with as well as without wire
- 13) Tracking all incoming and outgoing calls like; Extension to P&T/ Extension to Extension/ P&T to Extension
- 14) Option for existing working EPABX machine in IIRS
- 15) EPABX machine quoted must be compatible with small scale Siemens make 3350 EPABX machine installed in IIRS
- 16) Mention the payment mode: Full payment after installation or half payment after installation and half payment quarterly basis (Second one will be preferred).
- 17) Model offered must be installed at least in two government institute/departments in and around Dehradun (Details to be enclosed)
- 18) All technical specifications must be given from original catalogue of EPABX machine only.
- 19) Existing working extension numbers of IIRS have to be maintained with new EPABX machine
- 20) UPS Facility of 8 hours to be included.
- 21) Call Billing software
- 22) Regional Office working for last 5 years to be in Dehradun.
- 23) Common announcement facility from operator to different groups

GOVERNMENT OF INDIA
DEPT. OF SPACE, GOVT. OF INDIA
INDIAN SPACE RESEARCH ORGANISATION
INDIAN INSTITUTE OF REMOTE SENSING
No.4, KAIIDAS ROAD, P.B.NO.135, DEHRADUN-248001

PURCHASE DEPARTMENT

NO.IIRS/P&S/GIRS-2013-000108-1

Date : 17.05.2013

SPECIAL TERMS AND CONDITIONS FOR SUBMITTING TWO PART BID

1. This is a two part tender viz., Technical Bid (consisting of Technical Specifications etc.) and Commercial Bid (Consisting of Price). Hence, quotation should be submitted in separate sealed covers super-scribing "Tender No. **GIRS-2013-000108-1/(2013-14)** due on 18.06.2013 at 1500 hrs (Technical Bid) and Tender No. **GIRS-2013-000108-1(2013-14) due on 18/6/2013 (Commercial Bid)**. Only technical bid will be opened on the date of tender opening. The Commercial Bids of those tenderers whose technical bids are found to be meeting our specifications/ requirements will be opened in the presence of attending tenderers at a date and time to be notified later.
2. The technical bid should have only technical details. **No price should be quoted in the technical bid.**
3. Tenderers can download the tender documents from web site (www.iirs.gov.in).
4. Commercial Bid should have the cost details and other statutory levies only.
5. Both the sealed tenders (Technical & Commercial) should be kept in one big cover super scribing TENDER for Supply & Installation of EPABX System at IIRS against MPR No. **GIRS-2013-000108-1/(2013-14) due on 18.06.2013 at 1500 hrs and Commercial Bid against enquiry No. GIRS-2013-000108-1/(2013-14) due on 18/6/2013.** and kept in the Tender Box available in Purchase Division, IIRS or can be sent by post within the due date and time, prescribed.
6. Late & Delayed Tenders will not be accepted.


Purchase & Stores Officer

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**Technical Terms & Conditions of GIRS-2013-000108-01 I.E. Supply & Installation
of EPABX System**

1. **Prequalification for Tenderers:**
 - a) Quotation will be accepted directly from manufacturers /distributor/authorized dealer only.
 - b) Quotation must be enclosed with list of Govt./Semi Govt. Organization to whom similar type of EPABX systems were supplied.
 - c) Distributor/Authorized dealer should enclose the authorization certificate issued by the company.
 - d) After sales services including spares support for a minimum period of 10 years from the date of installation shall be extended. Sales & Services support from Dehra Dun is preferable. However all service calls during warranty period shall be attended to within 24 hrs.
 - e) Local Office in Dehra Dun working for atleast 5 years
2. **Technical Terms and Conditions:**
 - a) EPABX has to be delivered, installed and commissioned at our site by the supplier, .
 - b) Detailed original catalogue from manufacturer only with featuring all technical features, dimensional details of the unit offered shall be enclosed to the offer without which the offer is liable for rejection. All technical specifications as given in Annexure "I" shall be mentioned in the offer, any deviations shall clearly be mentioned. Also , additional features or options if any shall be offered separately titled " additional features" & additional options" .
 - c) Repair or replacement of parts of EPABX System during the warranty period shall be done at our site only at the cost of supplier within 24 hrs from the time of complaint lodged to you.
 - d) EPABX System has to be delivered & installed at our site : IIRS Campus, 4 Kalidas Road, Dehra Dun.
3. EMD of Rs. 10,000/- to be submitted along with the quotation in the form of Crossed Demand Draft drawn on any scheduled bank in favour of Pay & Accounts Officer, IIRS, payable at Dehradun Quotation received without EMD will not be considered. The EMD of unsuccessful bidder will be released after finalization of order




Purchase & Stores Officer

GOVERNMENT OF INDIA
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4 KALIDAS ROAD, POST BOX NO.135
DEHRA DUN

GENERAL TERMS & CONDITION OF GIRS: 2013-000108-01

1. Quotation should be submitted in a sealed envelope super scribing our tender No. & due date and sender Name with full address including telephone No/Fax Number.
2. Last date for submission of quotation is 18.6.2013 (both technical as well as commercial) technical bid will be opened on 18 -6-2013 at 1500 hrs
3. Specifications: Item should be offered strictly confirming to our specifications. The deviation in specifications, if any shall be clearly indicated in the quotation. The make/type number of the materials offered should be indicated in the quotation.
4. Terms & Condition: Quotation should be submitted on F.O.R Destination price including transit insurance. Preference will be given to such quotations. For quotation Ex-Works, Ex-Go down/F.O.R Dispatching station, the approximate packing, forwarding charges and freight should be indicated by the supplier.
5. Validity: The quotation should be valid for a minimum period of 90 days from the date of opening
6. VAT/Sales Tax: Please clearly indicate taxes if any applicable with documentary proof, if applicable, clearly mention percentage of tax without fail. Please do not mention " Taxes Extra " or " Applicable" We will not provide "D" or "C" form
7. Delivery Period: Specific delivery period should be specified in your quote. If item ordered are not delivered within the stipulated delivery period, Liquidated Damages will be levied @ 0.5% per week or part of a week subject to a maximum of 10% of the total value of item delivered after expiry of delivery period.
8. Payment: 1) 90% payment after satisfactory installation and balance 10% after warranty or on production of performance bank guarantee or
2) Half payment after installation and half payment quarterly basis.
(Option second will be preferred)
9. Warranty: Warranty period should be clearly indicated in your quote
10. Technical specification should accompany the quotation
11. Director, IIRS reserve the right to accept or reject any quotation in full or part thereof without assigning any reasons.


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