

**GOVERNMENT OF INDIA
DEPARTMENT OF SPACE
INDIAN INSTITUTE OF REMOTE SENSING
IIRS**

Ph No: 0135 - 2524317

Fax 0135 - 2528041

Email: pns@iirs.gov.in

**DEHRADUN
PURCHASE & STORES
INVITATION TO TENDER**

Date :09/12/2013

M/s

000000

Our Ref No : GIPP 2013-000367-01

Tender Due: 15:00 Hrs ISTon 31/12/2013

Dear Sirs,

Please submit your sealed quotation , in the Tender Form enclosed here along with the descriptive catalogues / pamphlets /literature ,superscribed with Our Ref.No. and Due Date for the supply of the following items as per the terms & conditions mentioned in Annexure(Form No:)

S.No.	Description of Items with Specifications	Unit	Quantity
1	Printing of Certificates, Single Side Printing in English	NOS.	300
2	Printing of Certificates, Double Side Printing, One side in English & One Side in Hindi (Bilingual), Both Item Under Rate Contract (Jan, 2014 to Dec, 2014) (Specifications as per annexure enclosed)	NOS.	200

DELIVERY AT: IIRS

MODE OF DESPATCH DOOR DLVRY

DUTY EXEMPTIONS

SPECIAL INSTRUCTIONS NIL

SPECIFIC TERMS

V.V. NARAYANAN KUTTY
PURS. & STORES OFFICER

For and on behalf of the President of India
The Purchaser

**GOVERNMENT OF INDIA
DEPARTMENT OF SPACE
INDIAN INSTITUTE OF REMOTE SENSING
IIRS
DEHRADUN
PURCHASE & STORES**

Ph No: 0135-2524317

Fax No: 0135-2524081

Email: pns@iirs.gov.in

Date: 09/12/2013

INDENT NO 2013000367-01 DESCRIPTION

Printing of Certificates

S.No	Description of Items with Specification	Unit	Quantity
1.	Printing of Certificates (Single Side Printing in English)	NOS.	300
2.	Printing of Certificates, Double Side Printing, One Side English & One Side Hindi (Bilingual).	NOS	200

Specifications

- **Quality of Paper** : Imported Recycled Paper (Handmade- 282-300GSM)
- **Size** : A/4
- **Printing of Colour** : Multicolour
- **Printing Matter** : Printing Matter will be Provided as per the Course Name, Duration etc from time to time as per our requirements.
- **Sample of Certificate** : Sample can be seen in Purchase & Stores Section at IIRS.


Purchase & Stores Officer
For and Behalf of the President of India
The Purchaser

**GOVERNMENT OF INDIA
DEPARTMENT OF SPACE
INDIAN SPACE RESEARCH ORGANISATION
INDIAN INSTITUTE OF REMOTE SENSING
NO. 4, KALIDAS ROAD, POST BOX NO.135
DEHRADUN**

TELEPHONE NO. 0135-2524317/18/22

FAX NO. 0135-2748041/1987

NO. IIRS/P&S/MPR-2013000367-01/RC-1/2013-14/

Dated: 09/12/2013

**TERMS & CONDITIONS FOR ENTRING THE RATE CONTRACT FOR PRINTING &
SUPPLY OF CERTIFICATE AS AND WHEN REQUIRED BASIS**

1.0 Period of Contract:

This Rate contract shall be valid for a period of one year. However, IIRS reserves the right to extend the contract for a further periods on mutual agreement or short close the same by giving one month prior notice in writing without any financial obligation on either side.

2.0 Specification: As Specified in the Tender Enquiry

2.1 The Rates should be firm, fixed and valid till the expiry of the contract.

2.2 If vat is applicable, please furnish the full percentage of vat in your quote.

2.3 Tenderer shall supply the item at the rate (s) indicated in their quote absorbing any increase in rate (s) during the period of contract. However, in case of reduction in rate (s) the same shall be intimated to IIRS from time to time so as to issue necessary amendment accordingly.

3.0 Delivery

3.1 All the supplies shall be delivered free of cost to IIRS.

3.2 The delivery period is the essence of this contract and all supply orders shall be executed from ex-stock but not later than 7 days of placement of order. In specific cases, where there is an acute shortage of materials, the same will be delivered upon mutually agreed period.

4

Payment:

100% payment shall be made within 30 days of receipt and acceptance of item (s) at our stores and the payment will be made directly to the firm.

5

Arbitration:

In the event of any dispute or difference relating to the interpretation and application of the contract, such dispute or difference shall be settled amicably by mutual consultations of the good offices of the respective parties. If such a resolution is not possible, then unresolved dispute or difference shall be referred to the : Sole Arbitrator i.e. Director, IIRS in accordance with the rules and procedures of Indian Arbitration and Conciliation Act 1996 or any modification thereof. The decision of the Arbitrator shall be final and binding on both the parties. The expenses for the Arbitration shall be paid as may be determined by the Arbitrator. The Arbitration shall be conducted in Dehradun.

6.

Fall Clause

The rate (s) charged for the stores supplied under this contract be the same and shall not be lower at which the contractor sells the stores of identical description to any other party (s) with the same terms and conditions during the period of this contract. If at any time during the said period the supplier reduces the rate(s) of similar items to any other party, the contractor shall forthwith notify such reduction of and the rate (s) payable under the contract for the purchase done after the date of coming into force of such reduction of rate (s) shall stand correspondingly reduced.

7

Termination and Short Closing of Contract:

7.1 Under the normal circumstances, Termination/Short Closing of the contract is not foreseen. However, in case of continued non-performance of the contract resulting in the inordinate delay in supply or in case of cessation of requirement of Jute bags, IIRS reserves the right to terminate the contract wholly or partly by given a written notice on not less than 30 days.

7.2. **Subletting of Contract**

The contract shall not be sublet, transferred or assigned to any other firm without the prior written approval of IIRS.

8.

Parallel/Adhoc Contract:

IIRS reserve the right to enter into Parallel Rate Contract simultaneously or at any time during the period of the rate contract with one or more tenderers to place adhoc contract or contracts simultaneously or at any time during the period of the Rate Contract with one or more tenderers and to terminate the contract by giving one month time.

9.. **Applicable Law**

The Rate Contract shall be interpreted, construed and governed by Laws of India.

10. **Jurisdiction**

The Court of Dehradun only shall have the jurisdiction to deal with award and decide and matter relating to the disputes arising out of contract

11 **Minimum order Quantity:**

The requirement of Certificate is purely depends upon the Courses/Project activities of IIRS. The mere mention of any item in this contract does not by itself confers the right on the contractor to demand that supply relating to all or any item thereof should necessarily or exclusively be entrusted to the contractor. Hence , it is not possible to ensure minimum quantity of supply at any time or during the currency of the contract.

Please acknowledge the receipt of this contract and confirm its acceptance by returning the duplicate copy duly signed and stamped .

Thanking you,

Yours faithfully



Purchase & Stores Officer
For and on behalf of President of India