

GOVERNMENT OF INDIA  
DEPARTMENT OF SPACE  
INDIAN INSTITUTE OF REMOTE SENSING  
IIRS

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DEHRADUN  
PURCHASE & STORES  
INVITATION TO TENDER

Date :22/09/2014

M/s

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Our Ref No : GIDI 2014-000272-01


Tender Due: 15:00 Hrs ISTon 16/10/2014

Dear Sirs,

Please submit your sealed quotation , in the Tender Form enclosed here along with the descriptive catalogues / pamphlets /literature ,superscribed with Our Ref.No. and Due Date for the supply of the following items as per the terms & conditions mentioned in Annexure( Form No: )

S.No.	Description of Items with Specifications	Unit	Quantity
1	Plain Paper Copier White, Make: JK Sparkle, Size: A/4 (210 x 297mm), GSM:75, Ream of 500 Sheets, (Pure White Colour, Net Weight: 2.34 Kg in original mill packet (Specification as per annexure enclosed)	REAM	1000

DELIVERY AT: IIRS  
MODE OF DESPATCH DOOR DLVRY  
DUTY EXEMPTIONS  
SPECIAL INSTRUCTIONS NIL  
SPECIFIC TERMS

  
V.V. NARAYANAN KUTTY  
PURS. & STORES OFFICER  
For and on behalf of the President of India  
The Purchaser

OLC

**Terms & Conditions:**

1. Material should be delivered at IIRS
2. Payment will be made within 30 days from date of receipt of supply and acceptance of the material for orders value upto Rs.2.0 lakhs.
3. We cannot furnish Form C/D. Please indicate the applicable percentage of Trade tax / VAT in your quotation, if applicable. Otherwise the quoted rate will be considered as inclusive of all taxes.
4. Clearly mention the Make / Brand of the item in your quotation. Please enclosed the Authorization Certificate from the principal of the quoted Make / Model along with the quotation.
5. Also clearly mention the exact delivery period and validity of your offer shall be min 60 days.

**COPIER PAPER A4 'JK SPARKLE' BRAND**

**Note :**

1. Good dimensional stability
2. Corners cut into 90 degree angle precision trimmed
3. Perfect surface in pure white colour
4. Trouble free feed to all types of copier machines and must be suitable for both side copying.
5. Supply should be from fresh stock
6. We are very particular about the quality, especially GSM. Any variation in GSM to the lower side will not be accepted. If the paper in any of the packet is found less than 75 GSM, the whole supply is liable for rejection.

**PACKING :**

Each ream should be packed with thick moisture proof laminated wrappers and covered with polythene cover with standard pack. Further in ply cartons (Manufacturers' original packing) capable to withstand the weight of the paper and to prevent any damage to the paper end/corners.

**LABELLING :**

A label indicating specifications, our order reference, size of paper should be affixed on packets of each ream.

**SAMPLE :**

Sample paper at least 10 sheets including Brand and GSM shall be submitted along with the offer without fail.

  
Purchase & Stores Officer