

**GOVERNMENT OF INDIA
DEPARTMENT OF SPACE
INDIAN INSTITUTE OF REMOTE SENSING
IIRS
DEHRADUN
PURCHASE & STORES
INVITATION TO TENDER**

Ph No: 0135 - 2524317, 4318
Fax 0135 - 2748041
Email: pns@iirs.gov.in

Date : 14/05/2015

M/s

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Our Ref No : GIDI 2015-000082-01

Tender Due: 10:00 Hrs ISTon 28/05/2015

Dear Sirs,

Please submit your sealed quotation , in the Tender Form enclosed here along with the descriptive catalogues / pamphlets /literature ,superscribed with Our Ref.No. and Due Date for the supply of the following items as per the terms & conditions mentioned in Annexure(Form No:)

S.No.	Description of Items with Specifications	Unit	Quantity
1	Annual Rate Contract for Different Type of Binding for a period of 01 year (Deatiled Specifications as per annexure enclosed)	Job.	1


DELIVERY AT: IIRS

MODE OF DESPATCH DOOR DLVRY

DUTY EXEMPTIONS

SPECIAL INSTRUCTIONS NIL

SPECIFIC TERMS


~~XXXXXXXXXXXXXXXXXXXX~~
PURS. & STORES OFFICER
For and on behalf of the President of India
The Purchaser

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INDENTNO 2015000082 DESCRIPTION ARC FOR DIFFERENT TYPE OF BINDING

Annual Rate Contract for different type of Binding

Specifications:

A. Book Binding with pulp board (hard) good binding cloth (Kona Pusta-Ordinary)

- Small size as 45 cms x 56 cms/8
- Medium size as 45 cms x 56 cms/6
- Standard size 50 cms x 75 cms/8
- Large size A/4
- Extra size A/3

B. Ledger Binding with thick pulp board hard & good binding cloth

- Kona Pusta-Ordinary

C. Strip Binding

- Strip binding with 1 No. transparency on top and 1 No. card sheet thick on bottoms size: A/4 upto 25 sheets only.
- Strip binding with 1 No. transparency on top and 1 No. PVC sheet on bottom size A/4 upto 25 sheets only.

D. Tape Binding with transparency

- One transparency on the top & one thick card sheet at bottom size: A/4 (210 x 297 mm)

E. Spiral Binding

- From 001 to 50 sheets (100 pages)
- From 51 to 100 sheets (200 pages)
- From 101 to 150 sheets (300 pages)
- From 151 to 200 sheets (400 pages)

INDIAN INSTITUTE OF REMOTE SENSING
DEHRADUN

TERMS & CONDITIONS

Tender Enquiry No. GIDI 201500082-01

Dated: 28-05-2015

1- Validity

This Rate Contract shall be valid for a period of One Year. However, IIRS reserves the right to extend the contract for a further period of one more year upon mutual consent or curtail the period of contract as may be decided by IIRS.


2- Arbitration:

In the even of any dispute or difference relating to the interpretation and application of the contract, such dispute or difference shall be settled amicably by mutual consultations of the good offices of the respective parties. If such a resolution is not possible, then unresolved dispute or difference shall be referred to the : Sole Arbitrator i.e. Director, IIRS in accordance with the rules and procedures of Indian Arbitration and Conciliation Act 1996 or any modification threrof. The decision of the Arbitrator shall be final and binding on both the parties. The expenses for the Arbitration shall be paid as may be determined by the Arbitrator. The Arbitration shall be conducted in Dehradun.

3- Payment will be made on monthly basis within 30 dyas fafter submission of bill upon certification by the user department.

4- Job should be completed within 2 days or as required by user department from date of issue of job/work.

- 5- Work to be carried out should be of good quality, if the found inferior quality, penalty will be imposed @ 5% to 10% as the case may be which will be decided by the competent authority.
- 6- The work covered in the contract will be issued by Admn. Officer and has to be executed by you. Any other work not related to binding work should not be undertaken without prior concurrence of the undersigned.
- 7- Material should be collected & delivered by you from our office.
- 8- VAT: Will be extra as applicable from time to time: At Present VAT is @ 5%
- 9- IIRS Reserve the Right:
 - a) To enter into parallel rate contract simultaneously or at any time during the period of the rate contract with one or more tenderers.
 - b) To place ad-hoc contract or contracts simultaneously or at any time during the period of the rate contract with one or more tenderers.
 - c) To terminate the contract giving one month advance notice time.


Purchase & Stores Officer
For and on Behalf of the President of India
The Purchaser