

**GOVERNMENT OF INDIA
DEPARTMENT OF SPACE
INDIAN INSTITUTE OF REMOTE SENSING
IIRS
DEHRADUN
PURCHASE & STORES
INVITATION TO TENDER**

Ph No: 0135 - 2524317, 4318
Fax: 0135 - 2748041
Email: pns@iirs.gov.in

Date : 03/12/2015

Our Ref No : GIDI 2015-000270-01

Tender Due: 15:00 Hrs IST on 10/12/2015

M/s

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Dear Sirs,

Please submit your sealed quotation , in the Tender Form enclosed here along with the descriptive catalogues / pamphlets / literature ,superscribed with Our Ref.No. and Due Date for the supply of the following items as per the terms & conditions mentioned in Annexure(Form No:)

S.No.	Description of Items with Specifications	Unit	Quantity
1	AMC for Digital Franking Machine for the period from 01-01-2016 to 31-12-2018 (03 Years), Model: IJ-40, Make: Neo Post, S/No: 4110120021041, Qty: 01 No.	JOB.	1


DELIVERY AT: IIRS

MODE OF DESPATCH DOOR DLVRY

DUTY EXEMPTIONS

SPECIAL INSTRUCTIONS NIL

SPECIFIC TERMS


V.V. NARAYANAN KUTTY
PURS. & STORES OFFICER
For and on behalf of the President of India
The Purchaser



भारत सरकार
अन्तरिक्ष विभाग
भारतीय सुदूर संवेदन संस्थान
देहरादून
क्रय एवं भंडार अनुभाग
निविदा आमंत्रण

टेलीफोन: 0135-2524317, 4318 *
फैक्स: 0135-2748041
ईमेल: prs@iirs.gov.in

संदर्भ सं. जी.आई.डी.आई. 2015-00270-01

दिनांक: 03/12/2015

निविदा जमा करने की अंतिम तिथि: 10.12.2015 (1500 बजे)

सेवा में,

महोदय,

1. इस संस्थान द्वारा निम्नलिखित सामग्री का क्रय किया जाना है। आपसे आग्रह है कि उक्त सामग्री की पूर्ति हेतु संलग्न निविदा प्रपत्र में अपनी मुहरबंद बोली जमा करने का कष्ट करें। उक्त बोली के साथ यथावश्यक कैटेलॉग/पैम्फलेट/लिट्रेचर आदि भी जमा करें। मुहरबंद लिफाफे पर ऊपर की ओर संदर्भ संख्या तथा अंतिम तिथि अंकित होनी चाहिए। सामग्री की पूर्ति से संबन्धित निबंधन एवं शर्तें संलग्नक (प्रपत्र सं.....) में वर्णित हैं।

क्रम सं.	सामग्री का विवरण तथा विनिर्देश	इकाई	संख्या
1.	AMC for Digital Franking Machine for the period from 01-01-2016 to 31-12-2018 (03 years), Model: IJ-40, Make: Neo Post, S/No: 4110120021041, Qty: 01 No.	Nos.	260


डिलिवरी का स्थान : भारतीय सुदूर संवेदन संस्थान

प्रेषण की विधि : द्वार पर

शुल्क छूट :

विशेष निर्देश : कुछ नहीं

विशिष्ट शर्तें :


वी.वी. नारायणन कुट्टी
क्रय एवं भंडार अधिकारी
कृते भारत के राष्ट्रपति,
क्रेता

INDIAN INSTITUTE OF REMOTE SENSING
DEHRADUN

TERMS & CONDITIONS

Tender Enquiry No. GIDI 2015000270-01

Dated: 03/12/2015

1. **Period of Contract:** The contract shall be valid for a period of 01-01-2016 to 31-12-2018 (3 years). However, IIRS reserve the right to extend the same for further periods on mutual agreement or short close the same by giving one month prior notice in writing without any financial obligations on either side.

2. **Item Details:**

Item Description	Make/Manufacturer
AMC of Digital Postal Franking Machine.	Model: IJ-40, Make: Neopost S/No: 4110120021041

3. **Scope :** Annual Maintenance Contract (AMC) of Digital Franking Machine, Model: IJ-40, S/No: 4110120021041 for a period 03 years.
4. **Charges :** Please quote your lowest charges **per visit** for the AMC for 03 years. Percentage of taxes, if any, payable shall be shown separately. The rates shall remain firm and fixed till the completion of the contract period.
5. **Payment:** Payment shall be made on pro-rata quarterly basis after satisfactory completion of servicing/maintenance of each visit. No other mode of payment shall be entertained.
6. **Spares :** The Spares Parts, if any, required for the maintenance shall be provided by the Department. However, if the spares are not readily available with the Dept, but are available with the Contractor, the same shall be supplied with prior approval from the concerned Engr-in-charge duly certified by the Division Head for which payment will be made extra against production of documentary evidence. All spare parts removed from the systems being IIRS property, the same shall be left with the Division concerned. An approved list of essential spare parts with the cost shall be submitted alongwith the offer.