

Govt. of India, Dept. of Space  
Indian Space Research Organisation  
**INDIAN INSTITUTE OF REMOTE SENSING**  
4, Kalidas Road, Post Box No. 135  
DEHRA DUN-248 001

Email: pns@iirs.gov.in

**PURCHASE DEPARTMENT**

Tender Enquiry No : IIRS/PandS/MPR- 26653

M/s

Date

Thursday, November 29, 2012

Due Date

Thursday, December 20, 2012 at 1500 hrs.

Kindly submit your quotations in a sealed envelope superscribed on top of envelop with Enquiry No. due date for the supply of the following as per terms conditions mentioned below.

Sl No	Material Description	Unit	Qty
1	Printing & Supply of Meeting Pad (each Pad of 100 Nos. Pure white sheet of 70gsm inside), size of each each pad : 18cms x 13cms. Inside each paper sheets should be printed with ISRO Logo in color and "INDIAN INSTITUTE OF REMOTE SENSING" in black color at bottom with perforation at top side. Top Sheets should be thick & printed with "MEETING PAD" at the centre and bottom (outer) sheet should be in thick of each pad.	<b>Pads</b>	<b>1,000</b>

Note :

- Sample should be submitted along with the quotation.
- Printing matter is attached for information please.

**Terms and Conditions :**

1. Material should be delivered at IIRS.
2. Payment will be made within 30 days from date of receipt of supply and acceptance of the material for orders value upto Rs. 2.0 lakhs.
3. We cannot furnish Form C/D. Please indicate the applicable percentage of Trade tax/VAT in your quotation, if applicable. Otherwise the quoted rate will be considered as inclusive of all taxes.
4. Clearly mention the Make/Brand of the item in your quotation. Please enclosed the Authorization Certificate from the principal of the quoted Make/Model along with the quotation.
5. Also clearly mention the exact delivery period and validity of your offer shall be min. 60 days.

*[Signature]*  
Purchase and Stores Officer  
Indian Institute of Remote Sensing

Please See Our Web Site :- "[www.iirs.gov.in](http://www.iirs.gov.in)" for all tenders

o/c.



**MEETING PAD**

↑  
Top Sheet of } → Thick.  
each pad

P. 7.0



In side Paper Sheet  
70 gsm



INDIAN INSTITUTE OF REMOTE SENSING