

INDIAN INSTITUTE OF REMOTE SENSING  
INDIAN SPACE RESEARCH ORGANISATION  
Department of Space, Govt. of India  
4, Kalidas Road, Post Box No. 135  
DEHRADUN-248001

PURCHASE SECTION

To,

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Tender Enquiry No : IIRS/P&S/MPR-26,716  
Date : Thursday, 27 December, 2012  
Due Date : Tuesday, 22 January, 2013.

1. This is a two part tender viz., Technical Bid (consisting of Technical Specifications etc.) and Commercial Bid (consisting of Price). Hence, quotation should be submitted in separate sealed covers super-scribing 'Tender No. MPR-26, 716 (2012-13) due on Tuesday, 22 January, 2013 (commercial Bid). Only technical bid will be opened on the date of tender opening. The commercial Bids of those tenderers whose technical bids are found to be meeting our specifications/ requirements will be opened at a date and time later.
2. The technical bid should have only technical details. **No price should be quoted in the technical bid.**
3. Commercial Bid should have the cost and other statutory levies as per the Performa enclosed.
4. Both the sealed tenders (Technical & Commercial) should be kept in one big cover super scribing TENDER for **Conference Table, Chair & Computer Lab Chair against MPR No. 26,716 due on Tuesday, 22 January, 2013 at 15:00 hrs** and be kept in the Tender Box available in Purchase Division, IIRS or can be sent by post within the due date and time, prescribed.
5. Late & Delayed Tenders will not be accepted.
6. Sample should be provided along with Technical Bid.

### Description of Items

S. No	Material Code	Item Description	Unit	Qty
1.		Conference table as per Specifications enclosed Size: 3600W x 1200 W Capacity: 12 Seater	Nos.	04
2.		Conference Chair as per specifications enclosed Size: 3600W x 1200W Capacity: 12 Seater	Nos.	60
3.		Computer Lab Chair as per Specification enclosed  <b>Make: Wipro/Godrej/Featherlite</b>  <b>General Terms &amp; Conditions:</b> 1. Material should be delivered & installed at IIRS 2. Payment will be made within 30 days from date of receipt of supply and acceptance of the material for orders value upto Rs. 2.0 lakhs, 90% payment 30 days and 10% against Bank Guarantee for the warranty period 3. We cannot furnish form C/D. Please indicate the applicable percentage of Trade Tax/VAT in your quotation, if applicable. Otherwise the quoted rate will be considered as inclusive of all taxes. 4. Clearly mention the Make/Brand of the item in your quotation. Please enclosed the Authorization Certificate from the principal of the quoted Make/Model along with the quotation. 5. Also clearly mention the exact delivery period and validity of your offer shall be min. 60 days.	Nos.	20

  
Purchase and Stores Officer  
Indian Institute of Remote Sensing

O/c

Please See Our Website:-[www.iirs.gov.in](http://www.iirs.gov.in) for all Tenders

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**PURCHASE SECTION**

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**Date** : Thursday, 27 December, 2012  
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**TECHNICAL TERMS & CONDITIONS**

**Sl. No. : 01: Conference Table**

- Shall comply with BIFMA standards.
- 32mm thick MDF board table top with membrane (of choice color/shard) work surface.
- All edges shall be chamfered
- Workface and edges shall be PU matt finish painted.
- Support legs and other frames shall be made of anodized aluminum extension assembled together with 5mm thick MS power coated sheet at top.
- Support legs shall have built in provision make of non-conducting material for management.
- Access flaps (at least 3 flaps on each table) and switch mounting tray shall be provided on the work surface of the table made up of sturdy matt finished aluminum & plastic combination materials.

**Sl. No. : 02: Conference Chairs**

- Shall comply with BIFMA standards
- Suitable for conference table having features like pneumatic height & tilt adjustment etc.
- Appropriate lumbar support
- Seat shall be 50cm W x 45cm D approx.
- Seat with nylon back
- With arm rest assembly
- Permanent contact mechanism shall be 360° revolving type with back lift (having locking pin) and tilt tension adjustment.
- Pneumatic height adjustment shall be maintenance free and the telescopic bellow shall be made of 3 piece and injection moulded black polypropylene.



**Sl. No: 03: Computer Lab Chairs**

- Ergonomically designed computer lab chairs shall meet BEFMA specifications.
- Seat size shall be : 45cm D x 42 cm @ approx and back 39 cm W x 47 cm H approx. they shall be made of 1.2 cm thick hot pressed plywood upholstered with fabric (of choice color) and moulded polyurethane foam. Back support shall be designed with contoured lumber support.
- With arm rest assembly made with the combination of polyurethane reinforced with MS insert and HR Steel brackets.
- Permanent contact mechanism shall be 360° revolving tuyepe with back lift (having locking pin) and tilt tension adjustment.
- Pneumatic heigh adjustment shall be maintenance free and the telescopic bellow shall be made of 3 piece and injection moulded black polypropylene.
- The pedestal assembly shall be of injection moulded in black 30% glass fitted Nylon and fitted with 5 Nos. of twin wheel Nylon castors (wheel dia. Not less than 5.0 cm) and the pestal is not less than 52 cm pitch centre dia. And with castors not less than 62 cm.

**General Terms & Conditions:**

1. Only BIFMA compliance furniture are acceptable. Proof of BIFMA compliance along with original catalogues/leaflets of products offered must be enclosed with Technical Bid.
2. Agencies may offer no. of products for each item. In such cases leaflets/catalogues of all items should be provided in technical bid and price details in following format should be provided in commercial bid.

Eg:

**Sl. No. : 2 Conference Chairs**

	Basic Rate	Taxes	Net Rate
a) Model No. : XYZ :	.....	.....	.....
b) Model No. : ABC :	.....	.....	.....

Each item's rate must be specified, also catalogues/leaflets to be enclosed

3. Each item quoted shall be arranged for inspection by IIRS either at IIRS or Agencies local showroom in Dehradun for evolution of quality as well suitability to our requirement. The item thus selected by IIRS will be placed the form purchase order along with color choice etc.
4. Decision as selecting the product is final and based to all participants in the tender.
5. All products shall be supplied with in the delivery period allowed as per PO.
6. Warranty, not less than 12 months shall be extended as per OEM.
7. Agencies must posess after sale service locally in Dehradun which out which the quotation is not acceptable. Proof of service centre also must be enclosed to the quotation.



Purchase & Stores Officer  
Indian Institute of Remote Sensing

**Format of Commercial Bid**

S. No.	Item Description	Qty.	Rate	Total Amount (in Rs.)

Seal & Signature of Supplier