

Govt. of India, Dept. of Space  
Indian Space Research Organisation  
**INDIAN INSTITUTE OF REMOTE SENSING**  
4, Kalidas Road, Post Box No. 135  
DEHRA DUN-248 001

Email: pns@iirs.gov.in

**PURCHASE DEPARTMENT**

Tender Enquiry No : IIRS/PandS/MPR- 26786

M/s

As per List Attached

Date

Friday, January 11, 2013

Due Date


Thursday, February 14, 2013 at 1500 hrs.

Kindly submit your quotations in a sealed envelope superscribed on top of envelope with Enquiry No. due date for the supply of the following as per terms conditions mentioned below.

SI No	Material Description	Unit	Qty
1	Plastic Folder (L-Shape), Transparent Size: A/4	Pkts.	20
2	Ring Binder (with inside D Steel Ring) Size: A/4	Nos.	10
3	Plastic / Office Tray (2 Rack Tier), good quality	Nos.	2
4	Binder Clips (Box of 12), Size: 19mm	Box	5
5	Binder Clips (Box of 12), Size: 32mm	Box	5
6	Combo Files	Nos.	10
7	Scissors (210mm)	Nos.	4
8	Cello Tape Dispenser, (Omega NO.1775)	Nos.	2

**Terms and Conditions :**

1. Material should be delivered & installed at IIRS.
2. Payment will be made within 30 days from date of receipt of supply and acceptance of the material for orders value upto Rs. 2.0 lakhs.
3. We cannot furnish Form C/D. Please indicate the applicable percentage of Trade tax/VAT in your quotation, if applicable. Otherwise the quoted rate will be considered as inclusive of all taxes. ☐
4. Clearly mention the Make/Brand of the item in your quotation. Please enclosed the Authorization Certificate from the principal of the quoted Make/Model along with the quotation.
5. Also clearly mention the exact delivery period and validity of your offer shall be min. 60 days.

  
Purchase and Stores Officer  
Indian Institute of Remote Sensing

Please See Our Web Site :- "www.iirs.gov.in" for all tenders

o/c.