

भारत सरकार **Government of India**
 अंतरिक्ष विभाग **Department of Space**
 भारतीय अंतरिक्ष अनुसन्धान संगठन **Indian Space Research Organisation**
 भारतीय सुदूर संवेदन संस्थान , देहरादून **Indian Institute of Remote Sensing, Dehradun**

Clarifications regarding CRE&FS Tender Terms and Conditions

S. No.	Query	Clarification
1.	Total Number of working days in the month.	As per the actual number of working days for which service is required and delivered in a month.
2.	Total Number of locations where the service is required.	Currently estimated as 25 Nos. However, it may increase or decrease depending on work requirement.
3.	Working Hours / Day	8 Hours. (4 units of 2 Hours each Service Units) for each location i.e. under normal case one person will be required to deliver 4 service units at one given location on each working day.
4.	Service Charges to be quoted	Service Charges to be quoted must be all inclusive i.e. all administrative charges, postal/ correspondence charges, placement charges, profit margin, bank charges and all other charges etc. Refer F(ix) and Note ii of Price Bid / Quote
5.	Whether minimum wages to be reimbursed?	Yes, minimum wages shall be reimbursed for actual number of days for services given by its employees at locations on production of monthly wage bill and proof of transfer of wages by the contractor to its employees.
6.	Whether uniforms are to be provided, if so, whether to be quoted?	At present No. In case, IIRS decides to introduce uniforms later necessary amendment to the terms, conditions and reimbursement of such cost will be issued.
7.	Whether local address / Branch office is required?	Yes. Please refer para B (6) page 2 of Annexure –II. The contractor must be contactable at a short notice and he must be present at IIRS, with all statutory registers under labour law, in case of surprise inspection by the labour authorities.
8.	Whether labour license from the office of Dy. CLC Dehradun required?	All establishments located in Dehradun are under the jurisdiction of the office of Dy. CLC Dehradun and/or Dept. of Labour, Uttarakhand Government. Therefore, the bidder firm has to provide the proof of compliance of statutory rules, licence etc. under labour laws.
9.	Proof of compliance with / E.P.F/ E.S.I. / G.S.T. Authorities.	<ul style="list-style-type: none"> • In case of EPF all the pages of “Electronic Challan Cum Return (ECR)” of the FIRST and LAST month of financial years as mentioned including the covering page mentioning name of the establishment, address details and TRRN number and “Payment Confirmation Receipt”. • In case of E.S.I. computer generated challan with transaction no details etc. and list of employees with IP number of the FIRST and LAST month of financial years as mentioned • In case of GST challan for the First and the last month of each financial year as mentioned.
10.	Must be net Income Tax payee continuously for the last (03) three financial years.	In absence of proof of payment of challan to then the bidder may provide proof of ITR for the referred financial years.
11.	Will NSIC CERTIFICATE work in lieu of EMD / tender document fee?	Yes, NSIC CERTIFICATE will be treated in lieu of EMD / tender document fee. Please refer Annexure V, Sl. NO. 4
12.	Whether IIRS will be bearing the cost of transportation / food etc.	Refer para E (xxxiii). IIRS will not provide neither reimburse any charges for the transportation, food, accommodation and any other requirements of its CR&EFS delivery staff/ personnel deployed at IIRS. IIRS will have no liability in this regard at any stage.
13.	EMD / Security Deposit	<ol style="list-style-type: none"> 1. EMD/Bid Security: Bid Security Declaration (Format Annexure IV) shall be submitted by the bidder in lieu of submitting EMD amount with Techno-commercial bid (Please refer Annexure V, Sl. No. 9). 2. Security Deposit(SD): Successful contractor shall submit SD @3% of Annual Value of Contract with IIRS throughout the duration of contract.