<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Tender No.</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>GIRS 201700016-01</td>
<td>Wireless Connectivity in IIRS Campus/Terms &amp; Conditions as per tender documents</td>
</tr>
<tr>
<td>2.</td>
<td>GIRS 201700017-01</td>
<td>Annual Maintenance Contract for up-gradation and maintenance of websites at IIRS/Terms &amp; Conditions as per tender documents</td>
</tr>
<tr>
<td>3.</td>
<td>GIDI 201700018-01</td>
<td>Hiring of Photocopy Machine (Digital)/Terms &amp; Conditions as per tender documents</td>
</tr>
<tr>
<td>4.</td>
<td>GIRS 201700019-01</td>
<td>Renewal of Microsoft licenses under School and campus agreement/Terms &amp; Conditions as per tender documents</td>
</tr>
<tr>
<td>5.</td>
<td>GERS 201700020-01</td>
<td>NOy Trace Gas Analyzer (Digital)/Terms &amp; Conditions as per tender documents</td>
</tr>
<tr>
<td>6.</td>
<td>GERS 201700021-01</td>
<td>Total Hydrocarbon Analyzer (Digital)/Terms &amp; Conditions as per tender documents</td>
</tr>
</tbody>
</table>

**Tender Fee:**
- ₹ 573/- + 14.5% GST & VAT
- ₹ 500 Tender Document Fee

**Important Dates:**
- Starting date for issue of Tender Forms: 04.04.2017
- Last date for issue of Tender Forms: 15.05.2017
- Date for Receipt of Tender Forms: 15.05.2017, 14:00 hrs

**Contact:**
- Director, IIRS Dehradun
- Phone: 0135-224318/4317
- Fax: 0135-2748041
- E-mail: pns@iirs.gov.in

Published in The Hindu (Delhi Edition) & Amar Ujala (Local Newspapers) on 29/03/2017.
Dear Sirs,

Please submit your sealed quotation, in the Tender Form enclosed here along with the descriptive catalogues/pamphlets/literature, superscribed with Our Ref. No. and Due Date for the supply of the following items as per the terms & conditions mentioned in Annexure (Form No: )

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Description of Items with Specifications</th>
<th>Unit</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Renewal of Microsoft licenses under school and campus agreement for the period of one year from 01/01/2018 to 31/12/2018: DsktpEdu ALNG LicSAPk OLV E 1Y Acdmc Ent, Part No: 2UJ-00011</td>
<td>Nos.</td>
<td>200</td>
</tr>
<tr>
<td>2</td>
<td>WinSvrStd ALNG LicSAPk OLV E 1Y ACDMC AP 2 PROC, Part No: P73-05566</td>
<td>NOS.</td>
<td>40</td>
</tr>
<tr>
<td>3</td>
<td>Visual Studio, Part No: 228-09538 (Detailed specifications, Terms &amp; Conditions as per annexure enclosed)</td>
<td>NOS.</td>
<td>5</td>
</tr>
</tbody>
</table>

DELIVERY AT: IIRS

MODE OF DESPATCH: DOOR DLVRY

DUTY EXEMPTIONS

SPECIAL INSTRUCTIONS: TWO PART TENDER

SPECIFIC TERMS

ASHA CHANDRAN L
PURS. & STORES OFFICER
For and on behalf of the President of India
The Purchaser
1. Please submit the Technical Details / Catalogue / Data Sheets.
2. The offer should be valid for a period of 90 days from the date of opening of Tender.
3. Please send the quotations ONLY in 'SEALED COVER' indicating our tender enquiry No. and due date by speed post so as to reach us on or before the due date & time. IIRS will not be responsible for any postal delays.
4. E-mail/fax quotations 'WILL NOT BE ACCEPTED'.
5. Please quote normal rate of Sales Tax without 'C' Form.
6. Our standard delivery term is FOR, IIRS. In case any vendor offers delivery term of Ex-works, Packing and Forwarding charges if any should be indicated separately either as a percentage of the quoted rate or as a Lumpsum amount.
7. We are exempted from the payment of Excise Duty as per Notification No. 16/07 dtd 01/03/2007 and Customs Duty as per Notification No. No. 51/96 Customs dated 23/07/1996 amended vide Notification No.24/2007 dated 01/03/2007. Necessary exemption certificate shall be issued upon request.
8. Payment term: Our standard payment term is 100% within 30 days after receipt and acceptance of the item at our site for indigenous orders and Sight Draft for foreign orders.
9. Liquidated Damages – The delivery period quoted should be realistic. The delivery period so quoted and mentioned in the order is the essence of the order/contract. In case of delay in delivery of material as per the delivery schedule, Liquidated Damage @ 0.5% per week on the undelivered portion subject to a maximum of 10% of the contract value shall be levied. Wherever, installation and commissioning is also involved, the supply will be deemed to have been completed only when the entire Stores is supplied, installed and accepted.
10. Performance Bank Guarantee: - Wherever products offered carry warranty, the warranty should be for one year or as per manufacturer's standard warranty term. Against such cases, please confirm submission of Performance Bank Guarantee. The Performance Bank Guarantee should be for 10% of the order value covering the warranty period obtained from any Scheduled Bank on Rs.200/- Non Judicial Stamp Paper and should be valid beyond 2 months from the date of completion of the warranty period. Alternately vendors can request for withholding 10% payment till completion of the warranty period.
11. Security Deposit: - Wherever the offer value is Rs. 5.00 Lakhs or above, the successful tenderer should submit Security Deposit @ 10% of the order value by way of Bank Guarantee / FD Receipt. The Bank Guarantee shall be obtained from any Scheduled Bank on Rs.200/- Non Judicial Stamp Paper and should be valid beyond 2 months from the date of completion of all contractual obligations. Micro and Small Industries Vendors are not exempted from the submission of Security Deposit. The S.D will be returned after completion of order.
12. In order to avail of the benefits extended to by Govt. of India to the Micro and Small Sectors, please submit attested copy of the valid Entrepreneur Memorandum Part-II signed by the General Manager, District Industries Centre / Udyog Adhar / NSIC Registration Certification along with your offer for EMD & tender fees.
13. If any bidder submits forged / false document along with the tender, offer of such vendors will be summarily rejected and such bidders will be blacklisted for all future tenders.
14. Wherever samples are required to be submitted along with the quotation, offer without sample will not be considered.

[Signature]
Purchasing & Stores Officer
This is a two part tender viz., Techno-Commercial Bid (consisting of Technical Specifications, Commercial terms & condition etc.) and Price Bid. Hence, quotation should be submitted in separate sealed covers super-scribing “Tender No. GIRS-2017-00 0019-01/PT -04/17-18, Due on 16/05/2017 at 14.00 hrs (Techno-Commercial Bid) and Tender No. GIRS-2017-00 0019-01/PT -04/17-18, Due on 16/05/2017 at 14.00 hrs (Price Bid).

Both the sealed tenders (Techno commercial & Price bid) should be kept in one big cover super-scribing TENDER for Renewal of Microsoft Licenses etc. against Enquiry No. GIRS-2017-00 0019-01/PT -04/17-18, Due on 16/05/2017 at 14.00 hrs and put in the Tender Box available in Purchase Division, IIRS or send by post or Courier within the due date and time prescribed.

Only Techno-Commercial bid will be opened on the date of tender opening. The price Bids of those tenderers whose Techno-Commercial Bids are found to be meeting our specifications / requirements will be opened. The bidders are allowed to attend the tender opening on the date and time of opening.

The Techno-Commercial Bid should have technical & commercial details only. No price should be quoted in the Techno-Commercial Bid.

Tender form can be purchased from Purchase & Stores Section, IIRS, Dehradun on all working days on payment of Rs. 573/- (Rs.500 + VAT @14.5%) drawn in the form of Demand Draft in favour of Pay & Accounts Officer, IIRS payable at Dehradun through a request or Tenderer can download the tender documents from the website (www.iirs.gov.in). When tender form is downloaded, DD for Rs 573/- drawn in favour of Pay & Accounts Officer, IIRS payable at Dehradun shall be attached along with the technical bid.

Late and Delayed Tenders will not be considered. Therefore, please ensure that your tender is posted well in time to reach us before the due date and time.

Fax/Email offers shall not be considered.

All the pages of your offer should be signed/initialed by competent authority and affixed with your company’s Seal.

EMD of Rs. 14,000/- to be submitted along with the quotation in the form of Crossed Demand Draft drawn on any Nationalized / scheduled bank in favour of Pay & Accounts Officer, IIRS, payable at Dehradun. Quotation received without EMD will not be considered. The EMD of unsuccessful bidder will be returned after finalization of order.

[ Purchase & Stores Officer]
### TECHNICAL TERMS & CONDITION/TECHNICAL COMPLIANCE STATEMENT

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Technical Specifications</th>
<th>Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Authorization Certificate issued by the principal company with authorization number</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Letter from at least two Govt/Reputed customers regarding providing satisfactory services by the bidder.</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>TIN No.</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Copy of Service Tax Registration No.</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Copy of PAN Card.</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Copy of Central/State Sales Tax Registration</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>EMD of Rs. 14,000/-</td>
<td></td>
</tr>
</tbody>
</table>

*Signature: [Signature]*

*Purchase & Stores Officer*