



**Government of India
Department of Space
Indian Space Research Organisation
Indian Institute of Remote Sensing
4, Kalidas Road, Dehradun-248001 (Uttarakhand)**



Advertisement No. IIRS/P&GA/GA/CHSS/2020 dated 01.07.2020

Nomination for Resident Medical Officer- Part Time purely on contract for 1 year period (extendable)

Director, Indian Institute of Remote Sensing, Dehradun invites applications for nomination for Resident Medical Officer –Part Time purely on contract basis for the period of 1 year (extendable).

Position	No. of position & Location.	Minimum Requirement (Educational, Experience & Residence)		
Resident Medical Officer- Part Time purely on contract	One (1) position at 4 Kalidas Road, IIRS, Dehradun,	Minimum M.B.B.S from a recognized institution with permanent medical council registration. Necessary weightage shall be given to higher qualification such as MD/MS etc.	Minimum Experience of 10 Years. Retired Medical Officers are also eligible. Weightage shall be given to candidates having experience of working in Central Government / State Government/CPF/Army hospitals and/or of working as AMA under CGHS or CHSS or equivalent scheme of Govt. of India.	The applicant must be currently residing within a radius of 16 kilometres from IIRS, Dehradun and / or having practice in Dehradun.

Terms and Conditions of contract: The tenure of the engagement of Resident Medical Officer - Part Time purely on contract shall be initially for one year, extendable for the further periods at the discretion of IIRS. **The detailed terms and conditions of the contract with respect to tenure, reporting location, working days/timings, duties, payment terms etc. are given in detail as contract service terms and conditions on the website www.iirs.gov.in .**

Application Process: Interested candidates may download the application form from IIRS website www.iirs.gov.in and send their filled applications through post with passport size photograph pasted, signed on all pages on it, self-attested copies of contract service terms and conditions, testimonials, in proof of age, qualification, experience, etc. to the Administrative Officer (General Administration), IIRS, 4 Kalidas Road, Dehradun 248001 on or before **20th July 2020**.

Selection Process: The candidates shall be shortlisted on the basis of fulfilling the minimum requirement and weightage shall be given to applicants who possess higher qualification such as Post Graduate Degree (MS/MD/M.Ch etc), experience of working in Central Government / State Government/CPF/Army hospitals, experience of working as AMA under CS (MA) or CHSS or equivalent scheme of Govt. of India, practicing clinic in Dehradun, Age etc. The shortlisted candidates shall be called for personal interaction with the competent committee. Nominated candidate will have to sign a contract within 15 days from the offer of nomination of Resident Medical Officer- Part Time purely on contract

Cut-off / Last date of receiving applications 15/07/2020

Administrative Officer (GA)

**APPLICATION FORM FOR APPLYING FOR NOMINATION OF
RESIDENT MEDICAL OFFICER – PART-TIME PURELY ON CONTRACT FOR
ONE YEAR PERIOD (Extendable).**

Warning- The furnishing of false information or suppression of any factual information in the application form would be disqualification for appointment of Resident Medical Officer – Part time on contract. If the fact that the false information has been furnished or that there has been suppression of any factual information in the application form comes to the notice at any time during the period of appointment of Resident Medical Officer – Part time on contract, his services would be liable to be terminated.

Paste your recent Photograph

1. First Name* **Middle Name** **Last Name**

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2. Father / Husband Name*

First Name **Middle Name** **Last Name**

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3. DOB (DD/MM/YYYY)* **5. Gender***

	Male / Female
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Nationality

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6. Contact Details*

Landline Phone **Mobile Number*** **Email ID***

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Educational Qualification* (Attach Self Attested copies of mark sheet and certificate)

7. Graduation- M.B.B.S

College Name **Full Address of college** **Year**

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8. Post-Graduation (MD/MS)

College Name **Full Address of college** **Year**

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9. Any Additional Qualification

Qualification Degree name

College Name **Full Address of college** **Year**

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10. Medical Council of India Registration*

Number	Date of Issue	Place (State) of issue

11. Full Address of Clinic / Medical Centre*

Clinic Name	
Full Address	
Telephone No.	
Timings	

12. Present Residential Address*

Address:	
City	Pin Code:
District	
State	
Police Station Name	

13. Permanent Residential Address*

Address:	
City	Pin Code:
District	
State	
Police Station Name	

14. WORK EXPERIENCE*

Total Experience as Experience in General Medicine after M.B.B.S (As a practitioner)Years
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15. Brief work experience details

From	To	Details

16. Work Experience in any Government Hospital as permanent Government Employee or Retired Medical Officer from State (Provincial Medical Services), Central Para Military Force or Defence Services

YES / NO

If Yes, then details thereof

Name of the Organization

Address of Organization

Last Designation held

Last place of posting

Date of Retirement /
Resignation

Scale of pay

Nature of duties

17. Experience in conducting Annual Medical Check-up of CPF / Armed Forces

YES / NO

From

To

Details of CPF/ AF unit /
location

18. Experience as Authorized Medical Attendant under CS(MA) Rules or CHSS of Govt. of India

YES / NO

From

To

Details

19. Whether owner or partner in any diagnostic lab / hospital or pharmaceutical company directly or indirectly. (Any conflict of interest)

YES / NO

If Yes, then details thereof

20. Whether any family member is owner or partner in any diagnostic lab / hospital or pharmaceutical company directly or indirectly.

YES / NO

If Yes, then details thereof

Name	Relationship	Details

21. Whether ever been arrested, prosecuted or fined by a Court of Law or MCI.

YES / NO

If Yes, then details thereof

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DECLARATION*

1. I.....hereby certify that the foregoing information is correct and complete to the best of my knowledge and belief.
2. That I am registered with the State Medical Council of the State of under the Medical Council Act and that my registration number given above is valid and correct.
3. That I am not involved in any corrupt practice and no case has been lodged against me at any local police station / CBI / CVC /any court, etc.
4. I have gone through the terms and conditions (**Annexure A**) signed and attached with the application and agree to abide by the conditions laid down therein. I also agree to abide by the orders issued in this connection from time to time.
5. That I have noted that my nomination as Resident Medical Officer (RMO) part-time on contract does not confer any right to be confirmed as permanent employee of IIRS/ISRO/DOS and that my nomination could be terminated at any time by the Director, IIRS, who is the competent authority, without assigning any reasons or giving any notice.

Place:

Date

Signature

Name

ANNEXURE-A (part of application form)
CONTRACT SERVICE TERMS AND CONDITIONS OF
RESIDENT MEDICAL OFFICER –PART TIME ON CONTRACT
IIRS-DEHRADUN

1: Tenure of contract.

- 1.1 The nomination is purely on contract basis for a period of one year from date of nomination/ acceptance of offer of nomination and will come to an end automatically on completion of contract without any further notice.
- 1.2 Director, IIRS reserves the right to extend the contract on the same terms and conditions or as may be modified.

2: Reporting location

- 2.1 The nominated Resident Medical Officer (RMO) will have to report at the dispensary located inside IIRS premises at 4 Kalidas Road, Dehradun 248001, Uttarakhand, India.

3: Working days and timings.

- 3.1 RMO will have to provide his services from Monday to Saturday in two shifts. Morning shift shall be from 0900 HRS to 1100HRS and Evening shift shall be from 1500HRS to 1700HRS.
- 3.2 S/he may be called to attend any emergency at any day/time including Sunday or closed public holiday.

4: Duties.

- 4.1 RMO shall perform the duties assigned to him/her by Director, IIRS (Competent Authority) or on his behalf Head, Personnel & General Administration (HP&GA).

IIRS through competent authority reserves the right to assign any duty as and when required. No extra/allowance will be admissible in case of such assignment.

4.2 RMO shall examine IIRS staff, students, trainees, CISF staff and contractual employees during medical emergencies within IIRS Campus and accordingly prescribe medicine / treatment / referral.

4.3 To give expert advice to CHSS Advisory Committee on efficient administration of CHSS. AMO shall also verify and give his opinion on the genuineness of the medical bills of hospitals and medical claims of IIRS employees / retired employees forwarded by IIRS administration.

4.4 He should be well aware of the latest medical procedures and accordingly should be able to give his clear and unbiased opinion in respect of treatment availed by the beneficiaries from non-recognized hospitals in emergency cases and for the treatment not covered under CHSS schedule of rates.

4.5 He should be able to carry out Annual Medical Examination (A.M.E.) of CISF personnel deployed in the CISF – IIRS, Dehradun Unit.

4.6 Consequent upon deployment of nursing staff for the dispensary at IIRS, the resident medical consultant shall also maintain the medical records of consultations made at the dispensary for the CHSS beneficiaries.

4.7 On medically examining the beneficiary, RMO shall make necessary entries, prescription etc. in their Medical History Book.

5: Leave

5.1 S/he shall be entitled for leave @2.5 days for every completed month which is liable to be lapsed, if accumulated, at the end of the tenure. However, under normal

circumstances, no long leave (more than 5 days) at a stretch shall be admissible. No leave shall be regularized if availed without prior permission.

5.2 For any long leave / un-authorized leave / absence, pro rata reduction in the honorarium 1/30 of honorarium per day of absence will be deducted.

6: Termination of contract.

6.1 Either party may terminate this contract at any time by giving one month's notice without assigning any reason.

6.2 The Resident Medical Officer shall be responsible for any lapses while discharging of duties.

6.3 In case the Resident Medical Officer fails to carry out the contract work satisfactorily, the contract is liable to be terminated forthwith.

6.4 In case of RMO being found to be a security risk, conflict of interest and breach of confidentiality or improper conduct the contract is liable to be terminated forthwith.

7: Conflict of Interest.

7.1 During the period of contract with IIRS, the resident medical officer shall not take up any other assignment with any hospital, laboratory, diagnostics centre or organization for medical practice.

7.2 Resident Medical Officer shall also declare in advance with respect to his family member to be owner/partner/shareholder/director in any hospital, laboratory, diagnostics centre or organization for medical practice.

7.3 RMO shall also declare in advance with respect to his family member to be in medical profession in Dehradun.

8: Confidentiality.

- 8.1 RMO is not authorized to communicate or cause to communicate any official information or patient related information, which s/he comes across during his work at IIRS.
- 8.2 Any declaration given or information furnished by the nominated (RMO) if found to be false or if any material, information is found to be suppressed then the nominated, RMO shall be liable for termination from contractual engagement/duties without prejudice to such action by the Government as deemed necessary.

9: Personal Medical Examination Instruments.

- 9.1 The RMO shall arrange and bring her/his own general medical examination instruments such as body temperature thermometer, sphygmomanometer, stethoscopes, torch, penlight, pulse oximeter, otoscope etc.
- 9.2 IIRS shall provide based on the requirement forwarded by RMO additional supplies, consumables that are needed for a general physical examination such as masks, disposable gloves, sanitizer, antiseptics, cotton balls, cotton-tipped applicators, disposable needles, disposable syringes, gauze, dressings and bandages, paper tissues, specimen containers, instrument sterilizer, nebulizer and tongue depressors.

10: Payment terms.

- 10.1 RMO shall be paid monthly consolidated honorarium of ₹40,000/- (Rupees Forty Thousand only) all-inclusive subject statutory taxes as applicable.

10.2 Honorarium shall remain fixed for initial one year. It may be revised and fixed to higher level in case the contract is extended further on mutual agreement. However, such increase shall be not more than annual increase of dearness percentage for central government employees.

11: General Conditions

11.1 Head, Personnel & General Administration, IIRS will be the focal point to coordinate with resident medical officer.

11.2 RMO will be required to adhere the applicable statutory rules and laws laid down by the Government of India and/or Government of Uttarakhand regarding medical practice, professional ethics etc. Any reported violation to these statutory provisions shall be sufficient for summarily termination of the contract.

11.3 RMO providing services under this contract cannot claim employment in IIRS/ISRO/DOS and does not create any right or claim of regular employment or any other benefit other than honorarium as per contract.

11.4 The resident medical officer shall follow all the rules and regulations regarding safety and security of IIRS and shall at all the time cooperate with CISF authorities.

11.5 During the period of contract, RMO will not be eligible for enrolment of CHSS medical scheme of IIRS/ISRO/DOS.

11.6 No transport facility or any allowance or any monetary benefits other than consolidated honorarium shall be admissible during the period of contract.

11.7. The contractual engagement as RMO part-time on contract and continuation thereof, if any, shall be governed exclusively by the terms and conditions stated herein.

11.8 The terms and conditions mentioned here shall form part of the application nomination form for applying for the duties of RMO part-time on contract at IIRS, Dehradun.

11.9 RMO shall not be covered under any medical scheme of IIRS/ISRO/DOS.

12: Arbitration and settlement of dispute.

12.1 In case of any dispute arising during the execution of this contract, all effort shall be made to mutually discuss for amicable settlement between the IIRS contract – in-charge / focal person and the RMO. Any dispute that remains unresolved thereafter will be referred to a one-man arbitrator, appointed by Director, IIRS Dehradun in accordance with Arbitration & Conciliation Act 1966 as amended from time to time whose decision shall be final and binding on both the parties.

13: C&A Verification:

13.1 The resident medical officer will be required to furnish the police verification certificate from the Station House Officer of the concerned police station i.e. the police station under which jurisdiction his present residential address falls.
